

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
CENTRAL CLEAR CREEK SANITATION DISTRICT**

July 18, 2019 5:30 P.M.

Two Brothers Deli, 1424 Miner St, Idaho Springs, CO 80452

**ATTENDEES**

Directors present: John Wilson, President  
Vince Deitrick, Treasurer  
Jessica Warren, Secretary  
Joseph Palmer, Secretary

Others present: Carmen Barker, District Manager  
Jeffrey Erb, District Counsel

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The meeting was called to order by John Wilson at 5:45 pm and a quorum was noted. Mr. Palmer motioned to accept the minutes, Mr. Deitrick seconded. Mr. Miller was excused from the meeting. The Agenda was unanimously approved.

**NEW BUSINESS**

**ADMINISTRATIVE MATTERS**

Mr. Erb presented a Will Serve Letter request for wastewater services for the property east of the Clear Creek County gun range. Mr. Palmer motioned to accept the Will Serve Letter request for wwtp services, Mr. Deitrick seconded. The Agenda was unanimously approved.

Treatment Technologies sold the operations and maintenance to ORC Water Professionals. Mr. Deitrick motioned to terminate all services with Treatment Technologies, Mr. Palmer seconded. The Agenda was unanimously approved.

Mr. Palmer motioned to approve the agreement between ORC Water Professionals and the District for Operations and Maintenance, Mr. Deitrick seconded. The Agenda was unanimously approved.

**OPERATORS REPORT**

Ms. Barker read the operators report

**ENGINEERING REPORT**

Ms. Barker updated the Board on the new facility.

**LEGAL COUNSEL**

Mr. Palmer motioned to approve the first addendum to the wwtp facility contract. Mr. Deitrick seconded.

The Board discussed the last item to be completed at the wwtp is pumping the digester. Mr. Palmer approved the Certificate of Final Acceptance contingent upon approval from the District Manager’s final inspection. Mr. Deitrick seconded. The motion was unanimously approved.

**MANAGER’S REPORT**

Ms. Barker read the managers’ report.

**FINANCIAL MATTERS**

Mr. Deitrick motioned to accept the financials Mr. Palmer seconded. The motion was unanimously approved. Claims of \$25,699.67 were submitted to the board. Mr. Dietrich motioned to accept the claims of \$25,699.67, Mr. Palmer seconded. Claims were unanimously approved.

Ms. Barker explained that DOLA contacted Hanie & Company concerning the exemption from audit 2018. The District did not qualify for the exemption from audit. The agency is giving the District until 09/30/19 to complete the 2018 audit. Mr. Wilson motioned to authorize Ms. Barker to sign the engagement letter between Hanie & Company and the District. Mr. Palmer seconded the motion. The motion was unanimously approved.

**OTHER BUSINESS**

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion by Mr. Palmer, seconded by Mr. Dietrick and upon unanimous vote, the meeting was adjourned at 6:41 p.m.

Respectfully submitted,  
Carmen Barker, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL July 18, 2019 MINUTES OF CENTRAL CLEAR CREEK SANITATION DISTRICT BY THE BOARD OF DIRECTORS.**

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John Wilson, President

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Vince Deitrick, Treasurer