

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
CENTRAL CLEAR CREEK SANITATION DISTRICT**

December 6, 2018 5:30 P.M.

Two Brothers Deli, 1424 Miner St, Idaho Springs, CO 80452

**ATTENDEES**

Directors present: John Wilson, President  
Vince Deitrick, Treasurer  
Jessica Warren, Secretary  
Joseph Palmer, Secretary

Others present: Carmen Barker, District Manager  
Jeffrey Erb, Attorney

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The meeting was called to order by John Wilson at 5:38 pm and a quorum was noted. Mr. Palmer motioned to accept the minutes, Mr. Deitrick seconded. Mr. Miller was excused from the meeting. The Agenda was unanimously approved.

**NEW BUSINESS**

**ADMINISTRATIVE MATTERS**

There was no new business

**OPERATORS REPORT**

Carmen read the operators report

**ENGINEERING REPORT**

**LEGAL COUNSEL**

Mr. Erb explained the forced main installed for Station 1A needs to go through the formal process of turning over the main. The annual maintenance of the sewer line and grinder pumps were discussed. Ms. Barker will reach out to the administrator and get the maintenance records.

**MANAGER'S REPORT**

Ms. Barker read the managers' report.

**FINANCIAL MATTERS**

Mr. Deitrick motioned to accept the financials Mr. Palmer seconded. The motion was unanimously approved. Claims of \$25,387.29 were submitted to the board. Mr. Dietrich motioned to accept the claims of \$25,387.29, Mr. Palmer seconded. Claims were unanimously approved.

**OTHER BUSINESS**

5:50 The public meeting was opened up for delinquent accounts. No one from the public appeared for the public meeting. Mrs. Warren motioned to accept the resolution for delinquent accounts. Mr. Deitrick seconded. The resolution was unanimously approved. 5:56 the public hearing was closed.

**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion by Mr. Palmer, seconded by Mrs. Wilson and upon unanimous vote, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,  
Carmen Barker, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 6, 2018 MINUTES OF CENTRAL CLEAR CREEK SANITATION DISTRICT BY THE BOARD OF DIRECTORS.**

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John Wilson, President

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Vince Deitrick, Treasurer