

**CERTIFIED COPY OF RESOLUTION TO ADOPT BUDGET AND APPROPRIATE FUNDS FOR THE CENTRAL CLEAR CREEK SANITATION DISTRICT - 2022**

STATE OF COLORADO            )  
  ) ss.  
CLEAR CREEK COUNTY         )

The Board of Directors of the Central Clear Creek Sanitation District, of the County of Clear Creek, Colorado, held a special meeting at Tommyknocker Brewery & Pub, 1401 Miner Street, Idaho Springs, Colorado on Thursday, November 18, 2021, at 6:00 p.m.

The following members of the Board of Directors in attendance:

President:	John F. Wilson
Treasurer:	Tim King
Secretary:	Jessica Warren
Assistant Secretary:	Raymond Miller
Assistant Secretary:	Shane Ball

Also in attendance were: Jeffrey E. Erb of Seter & Vander Wall, P.C.; Carmen Barker, District Manager.

Counsel reported that, prior to the meeting, each of the Directors were notified of the date, time and place of this meeting and the purpose for which it was called. Counsel further reported that this meeting is a special meeting of the Board of Directors of the District and that a Notice of Special Meeting has heretofore been posted on the District’s website [www.centralclearcreeksd.com](http://www.centralclearcreeksd.com) not less than 24-hours prior to the meeting, and to the best of Counsel’s knowledge, remains posted to the date of this meeting. A copy of the Notice of Special Meeting and a copy of the published Notice as to Public Hearing regarding Amended 2021 and Proposed 2022 Budget are incorporated into these proceedings.

**NOTICE OF SPECIAL MEETING  
AND  
NOTICE AS TO PUBLIC HEARING RE  
AMENDED 2021 BUDGET AND PROPOSED 2022 BUDGET**

**NOTICE IS HEREBY GIVEN** that a Public Meeting of the Board of Directors of CENTRAL CLEAR CREEK SANITATION DISTRICT, Clear Creek County, Colorado has been scheduled for Thursday November 18, 2021 at 6:00 p.m.

Tommyknocker 1401 Miner St., Idaho Springs, CO 80452

For the purpose of addressing those matters in the agenda set forth below.

Board of Directors:

Office

John Wilson

President

Tim King

Treasurer

Jessica Warren

Secretary

Raymond Miller

Director

Shane Ball

Director

Carmen Barker

District Manager

Jeffrey Erb

District Counsel

AGENDA

REGULAR MEETING:

1. ADMINISTRATIVE MATTERS
  - a. Discuss and Approve the Agenda
  - b. Review and Approve the Minutes of the October 21, 2021 Teleconference District Board Meeting
  - c. Public Hearing for Delinquent Sewer Utility Accounts
  - d. Resolution to Certify 2021 Delinquent Sewer Utility Accounts to Clear Creek County
2. PUBLIC COMMENT
  - a. Comments and Questions from the Public
3. OPERATORS REPORT
  - a. Report from Water Quality Control Professionals
4. FINANCIAL MATTERS
  - a. Review Accounts Receivables
  - b. Public Hearing-Proposed 2022 Annual Budget
5. LEGAL
6. MATTERS
7. ENGINEERING REPORT
8. OTHER BUSINESS
9. ADJOURNMENT

**NOTICE AS TO PUBLIC HEARING REGARDING  
AMENDED 2021 AND PROPOSED 2022 BUDGET**

NOTICE IS HEREBY GIVEN that a proposed 2022 budget has been submitted to the **CENTRAL CLEAR CREEK SANITATION DISTRICT** for fiscal year 2022. A copy of such proposed budget has been filed in the office of the District's legal counsel, Seter & Vander Wall, P.C., 7400 East Orchard Road, Suite 3300, Greenwood Village, CO 80111 and on the District's website at [www.centralclearcreeksd.com](http://www.centralclearcreeksd.com), where same is open for public inspection. Such proposed budget will be considered at a special meeting of the Clear Creek Sanitation District to be held at 6:00 p.m. on Thursday, November 18, 2021. An amended 2021 budget if necessary, will also be filed in the office of the District's legal counsel and on the District's website, and open for public inspection for consideration at the special meeting of the Board. The meeting will be held at Tommyknocker Brewery & Pub, 1401 Miner Street, Idaho Springs, Colorado, 80452. Any interested elector within the Central Clear Creek Sanitation District may inspect the amended and proposed budgets and file or register any objections at any time prior to the final adoption of the amended 2021 and proposed 2022 budget.

BY ORDER OF THE BOARD OF DIRECTORS:  
CENTRAL CLEAR CREEK SANITATION  
DISTRICT

By: /s/ SETER & VANDER WALL, P.C.  
Attorneys for the District

Publish in: *Clear Creek Courant*  
Publish on: Wednesday, November 3, 2021

Thereupon, Director Warren introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET, LEVYING PROPERTY TAXES FOR COLLECTION IN THE YEAR 2022 TO HELP DEFRAID THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE CENTRAL CLEAR CREEK SANITATION DISTRICT, CLEAR CREEK COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022, AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

WHEREAS, the Board of Directors of the Central Clear Creek Sanitation District has authorized its budget officer to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 18, 2021, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CENTRAL CLEAR CREEK SANITATION DISTRICT OF CLEAR CREEK COUNTY, COLORADO:

Section 1. Summary of 2022 Revenues and 2022 Expenditures. That the estimated revenues and expenditures for each fund for fiscal year 2022, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. That the budget as submitted, amended and attached hereto and incorporated herein is approved and adopted as the budget of the Central Clear Creek Sanitation District for fiscal year 2022.

Section 3. Levy of General Property Taxes. That the foregoing budget indicated that the amount of money necessary to balance the budget for the General Fund for operating expenses from property tax revenue is a total amount of \$23,681 and that the 2021 valuation for assessment, as certified by the Clear Creek County Assessor, is \$ 6,908,120. That for the purposes of meeting all general operating expenses of the District (including a temporary mill levy rate reduction of .342 mills/\$2,364) during the 20221 budget year, there is hereby levied a total tax of 3.086 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2021.

Section 4. Levy of Debt Retirement Expenses. That the foregoing budget indicated that the amount of money necessary to balance the budget for the Debt Service Fund for debt retirement expense from property tax revenue is \$ 107,406 and that the 2021 valuation for assessment, as certified by the Central Clear Creek Assessor, is \$ 6,908,120. That for the purposes of meeting all debt retirement expenses of the District during the 2022 budget year, there is hereby levied a tax of 15.548 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2021.

Section 5. Certification to County Commissioners. That the Secretary of the District, is hereby authorized and directed to immediately cause to have certified to the County Commissioners of Central Clear Creek County, the mill levy for the District hereinabove determined and set forth on the Certification of Tax Levies for Non-School Governments attached hereto.

Section 6. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

Section 7. Budget Certification. That the budget shall be certified by the Secretary or Assistant Secretary of the District, and made a part of the public records of the Central Clear Creek Sanitation District.

The foregoing Resolution was seconded by Director King.

RESOLUTION APPROVED AND ADOPTED THIS 18TH DAY OF NOVEMBER,  
2021.

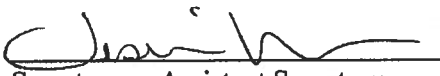
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[Central Clear Creek Sanitation District]  
[2022 Budget Resolution Signature Page]

CENTRAL CLEAR CREEK SANITATION DISTRICT

By:   
Treasurer

ATTEST:

By:   
Secretary or Assistant Secretary



STATE OF COLORADO  
COUNTY OF CENTRAL CLEAR CREEK  
CENTRAL CLEAR CREEK SANITATION DISTRICT

I, Jessica Warren, hereby certify that I am a Director and the duly elected and qualified Secretary or Assistant Secretary of the Central Clear Creek Sanitation District, and that the foregoing constitute a true and correct copy of the record of proceedings of the Board of Directors of said District, adopted at a meeting of the Board of Directors of the Central Clear Creek Sanitation District held on Thursday, November 18, 2021, in Central Clear Creek County, Colorado, as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2022; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were in attendance at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 18<sup>th</sup> day of November, 2021.

  
Secretary or Assistant Secretary

[SEAL]

**EXHIBIT A**

**BUDGET DOCUMENT  
AND  
BUDGET MESSAGE**

CENTRAL CLEAR CREEK SANITATION DISTRICT  
2022 BUDGET

	<u>12/31/20</u> <u>Audited</u>	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Budget</u>
<b>REVENUES</b>				
4035 · Current Tax	134,717	127,288	125,488	128,723
4040 · Deliquent tax	4,359		119	
4045 · Interest	1,517		254	
4065 · Specific Owner	10,020	9,000	9,374	9,000
4110 · User Fees	218,765	216,919	216,283	226,760
4115 · Late Fees	3,196	1,500	4,930	2,000
4215 · Lien Fee's	200	200		200
4301 · Transfer Fee	250	300	1,500	300
4315 · System Develop Fee	0	28,980		28,980
4320 · Tap Fee's	0	1,020		1,020
4605 · Dividend Income	1,574	1,500	104	100
4610 · Interest Income				
<b>TOTAL REVENUES</b>	<u><b>374,597</b></u>	<u><b>386,707</b></u>	<u><b>358,052</b></u>	<u><b>397,083</b></u>
<b>EXPENDITURES</b>				
<b>6000 · Administration</b>				
6010 · Accounting Fees	2,354	1,500	828	1,500
6015 · Advertising		100		100
6017 · Audit	900	1,500	1,091	1,200
6025 · Bank Charges	1,667	100	3,760	3,500
6026 · Bad Debt	0		0	
6030 · Bookkeeping	10,645	11,400	12,350	11,400
6035 · Director Fees	2,200	8,000	3,600	8,000
6040 · District Manager	26,700	27,000	24,750	27,000
6045 · Dues & Subscriptions	729	1,000		1,000
6050 · Election	0	1,000		1,000
6061 · Insurance	11,768	12,000	10,748	12,000
6064 · Internet	1,550	720	1,060	1,000
6065 · Legal	8,348	15,000	4,715	15,000
6070 · Loan & Grant Consulting	260	0		
6072 · Meeting	30	500	758	
6075 · Merchant fees	5,766	4,000		5,000
6080 · Miscellaneous	99			
6081 · NRWA-Interest	2,232	2,772		2,510
6085 · Office Supplies	964	1,000	698	1,000
6090 · Permit	1,068	1,500	977	1,500
6095 · Safety		500		
6099 · Taxes Payable-Employer	175	1,500	183	500
6100 · Telephone	281	0	285	0
6105 · Training	0	3,000		
6110 · Trash Removal	1,886	2,000	1,232	1,500
6115 · Treasurer Fee's	4,296	4,200	3,814	4,400
6125 · Website	1,725	4,400	2,321	4,646
6164 · Interest Expense	45,177	17,568	22,223	24,989
<b>Total 6000 · Administration</b>	<u><b>130,821</b></u>	<u><b>122,260</b></u>	<u><b>95,394</b></u>	<u><b>128,745</b></u>
<b>6200 · Bldg./Property Maintenance</b>				
6205 · Snow Plowing	830	800	360	800
6200 · Bldg./Property Maintenance	2,500	2,500		2,500
<b>Total 6200 · Bldg./Property Maintenance</b>	<u><b>3,330</b></u>	<u><b>3,300</b></u>	<u><b>360</b></u>	<u><b>3,300</b></u>
<b>6300 · Collection and Transmission</b>				

CENTRAL CLEAR CREEK SANITATION DISTRICT  
2022 BUDGET

6310 · Jetting		8,000		15,000
6315 · Repairs/Maintenance	5,126	15,000	1,082	8,000
6320 · Supplies	<u>2,971</u>	<u>3,000</u>	<u>1,424</u>	<u>3,000</u>
<b>Total 6300 · Collection and Transmission</b>	<b>8,097</b>	<b>26,000</b>	<b>2,506</b>	<b>26,000</b>
<b>6400 · Sewage Treatment</b>				
6410 · Chemicals	9,091	10,000	10,213	10,000
6420 · Contract Labor	48,844	37,000	36,984	40,700
6425 · Engineering	3,216	7,500	144	7,500
6430 · Lab Fees	4,926	4,500	3,405	8,000
6435 · Locates	2,673	2,000	495	2,500
6445 · Utilities	45,945	47,000	49,915	51,000
6510 · Blowers	4,604	2,000	1,658	2,500
6516 · CIP Membranes	5,030	10,000	2,388	10,000
6520 · Clarifier		1,000		
6525 · Digester	720			
6530 · Drying Beds/Sludge Removal	15,068	18,000	21,194	23,000
6535 · Emergency Call Out	2,285			
6500 · Repairs & Maintenance	<u>16,147</u>	<u>40,000</u>	<u>17,226</u>	<u>30,000</u>
<b>Total 6400 · Sewage Treatment</b>	<b>158,549</b>	<b>179,000</b>	<b>143,621</b>	<b>185,200</b>
Debt Service	<u>72,865</u>	<u>77,563</u>	<u>82,412</u>	<u>83,418</u>
<b>TOTAL EXPENDITURES</b>	<b>373,662</b>	<b>407,244</b>	<b>324,292</b>	<b>426,663</b>
Net Revenue Before Spend To/From Reserves	-2,285	-21,416	33,760	-29,580
To/From Reserves Budget Items	2,285	21,416	-33,760	29,580
Net Revenue	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>373,662</b>	<b>407,244</b>	<b>324,292</b>	<b>426,663</b>
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b><u>2,462,225</u></b>		<b><u>2,363,626</u></b>	
<b>FUND BALANCE - END OF YEAR</b>	<b><u>2,363,626</u></b>		<b><u>2,479,798</u></b>	
<b>ASSESSED VALUATION</b>	<b><u>6,167,760</u></b>		<b><u>6,289,840</u></b>	<b><u>6,908,120</u></b>
<b>MILL LEVY</b>	<b><u>21.845</u></b>		<b><u>20.237</u></b>	<b><u>18.634</u></b>

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

TO: County Commissioners<sup>1</sup> of CLEAR CREEK COUNTY, Colorado.

On behalf of the CENTRAL CLEAR CREEK SANITATION DISTRICT

(taxing entity)<sup>A</sup>

the BOARD OF DIRECTORS

(governing body)<sup>B</sup>

of the CENTRAL CLEAR CREEK SANITATION DISTRICT

(local government)<sup>C</sup>

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 6,908,120 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 6,908,120 (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/15/2021 for budget/fiscal year 2022 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>3.428</u> mills	\$ <u>23,681</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>.342</u> > mills	\$ < <u>2,364</u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b><u>3.086</u> mills</b>	<b>\$ <u>21,317</u></b>
3. General Obligation Bonds and Interest <sup>J</sup>	<u>15.548</u> mills	\$ <u>107,406</u>
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
_____	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b><u>18.634</u> mills</b>	<b>\$ <u>128,723</u></b>

Contact person: (print) Jeffrey E. Erb Daytime phone: (303) 770-2700

Signed: [Signature] Title: Attorney-in-fact

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG) Room 321, 1315 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

**CERTIFICATION OF TAX LEVIES, continued**

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:**

**BONDS<sup>J</sup>:**

1.	Purpose of Issue:	Capital Expenditures	
	Series:	Sewer Revenue Loan	
	Date of Issue:	01/01/16	
	Coupon Rate:	1%	
	Maturity Date:	05/01/47	
	Levy:	11.038	
	Revenue:	76,252	

2.	Purpose of Issue:	Capital Expenditures	
	Series:	Sewer Revenue Loan	
	Date of Issue:	11/01/17	
	Coupon Rate:	1%	
	Maturity Date:	05/01/48	
	Levy:	2.833	
	Revenue:	19,567	

**CONTRACTS<sup>K</sup>:**

3.	Purpose of Contract:	Capital Expenditures	
	Title:	NRWA Loan	
	Date:	08/01/20	
	Principal Amount:	3%	
	Maturity Date:	07/01/30	
	Levy:	1.677	
	Revenue:	11,587	

4.	Purpose of Contract:		
	Title:		
	Date:		
	Principal Amount:		
	Maturity Date:		
	Levy:		
	Revenue:		

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

# CENTRAL CLEAR CREEK SANITATION DISTRICT

## 2022 BUDGET MESSAGE

Central Clear Creek Sanitation District organized under the Title 21 Colorado Special District Act and utilizes the accrual method of accounting. The District was established to provide sanitation services to the District. The wastewater treatment facility was placed in service in January 1976. The District is responsible for maintaining the sewer mains, billing homeowners and collecting usage charges and fees.

The District has no employees and contracts out for management and sewer operation services.

## 2022 BUDGET SUMMARY

The Districts strategy in preparing the 2022 budget is to continue to provide sanitation services at a reasonable cost to the property owners and residents while seeking to increase reserves for capital expenditures.

## LOCATION AND SERVICE AREA

The Central Clear Creek Sanitation District serves the towns of Downieville, Lawson and Dumont, and an area along Mill Creek Road that extends about one mile north of Dumont. Most of the service area is located within the Downieville-Lawson-Dumont census-designated place (CDP) which has a total area of 0.9 square miles.

## WASTEWATER COLLECTION SYSTEM

The wastewater from the service area flows by gravity to the Central Clear Creek Wastewater Treatment Plant. The District has one lift station which serves a small isolated area in the collection system. The service area has 3 main interceptors which have a total of 30,790 feet (5.8 miles) of 8-inch diameter sewer pipelines and 119 manholes.

## SANITATION FEES

The adopted charge for the flat rate sewer usage is 56.66 EQR per month. The last rate increase was December 2021. The total projected sanitation revenue for 2022 is projected to be \$226,760.

Interest income provides minimal revenue to the District.

## PROPERTY TAX

The District Board of Directors levies property taxes based on Clear Creek County Assessors valuation. The levy is set by December 15 with certification to the County to put the tax lien on individual properties as of January 1 of the following year. Clear Creek County collects the taxes during the following year.

The taxes levied are based on the assessed value multiplied by the adopted mill levy. The current assess value for the Central Clear Creek Sanitation District was determined by Clear Creek County to be \$6,908,120. The District adopted mill levy for Governmental operations as 3.086 mills; for the property tax revenue of \$21,317. This levy includes a temporary revenue reduction of .342 mills totaling \$2,364. 15.548 mills providing tax revenue of \$107,406 for repayment of the general obligation debt incurred for the modifications of the WWTP.

On May 6, 2014 the District secured voter approval for a \$3,100,000 increase in debt with a maximum annual revenue of \$206,000. The ballot issue authorizing the debt and tax increases passed 114 to 57. However, the District was awarded a \$1,000,000 DOLA grant and well as a \$250,000 Design and Engineering Grant.